

February Monthly Report **Donor Relations and Development**

Mary Nader

Good News What's been going well? Has there been a client story that represents pro- gress? Are there projects that are gaining momen- tum? Did we solve a prob- lem with good results?	 Our auction in February was a stunning success, contributing a total of over \$100,000 to our work, a quarter of which will be devoted to our Children's Programs. Thank you, Karen and Mark, for your extraordinary efforts to make this an anticipated and successful event each year! Second Season Thriff Store moved by the end of February to its new space in Poulsbo Village. After two weeks of operation, we can see a precipitous increase in donations and sales. Volunteers and patrons are basking in the acres of parking and the ease of movement once inside. An Events Team has been created to support and optimize the variety of events held for Fishline through the year, including food drives, speaking tours and booth representation. A single point of access will cascade into a system of notification, coverage and tracking that is handled by an Events Team. The Spring Fishline Current is in development now with anticipated completion by late March. It will include the Brick/Fish/Plant flyer as a don't-miss-your-chance opportunity to participate. A special fund to help with unpaid school lunch debt was started in February with implementation in early March. This came about as a response to a concern from the schools that children are stigmatized when their accounts lapse, receiving the dreaded cheese sandwich instead of a hot meal like the other kids. We'll do our part to keep this embarrassment to a minimum. Began work on a Speaker's Bureau, a tour of Fishline staff and volunteers presenting the Fishline Guray presentation with success. A new Thank You video was created by Joseph Graves, a short and sweet visual that can be used in presentations, in online correspondence and via Social Media. We continue to pursue in-kind donations for our new Center, including a scheduled visit to Watson Furniture in March to discuss office equipment. We added two larger stainless-steel fishes to our selection of capita
Hot Spots	 It has been challenging to get us scheduled for our Speaker's Tour. Cold calling can be a
What areas require more focus? Are you concerned about something? Do you need help in an area? Are there time-sensitive issues that need our attention?	 slow go. The closing of the Home Store has been emotionally difficult for our community and our team. Though the volunteers and Felicia have done an amazing job of keeping positive while they draw down inventory and prepare to close, there is regret throughout our staff/volunteers and others that this local resource will not go on. We will also be impacted by the reduction of earned revenue that the Home Store supplied.



February Monthly Report Donor Relations and Fundraising

Mary Nader

	Feb 2018	Feb 2017	% Change	YTD 2018	YTD 2017	% Change
New Donors	10	7	+43%			
Monthly Donors	49	n/a				
Active Donors**	635	428	+48%			
Lapsed Donors***	30	20	+50			
Donor Retention Rate	51%	45%	+13			
Average Gift Size Individuals Businesses Churches Civic Groups	\$283 \$820 \$600 \$130	\$108 \$1849 \$179 \$1935	+162% -55% +235% -91%	\$339 \$2961 \$886 \$212	\$128 \$1684 \$137 \$1206	+157% +75% +556% -82%
Supporter email open rate	26.5%					
Supporter email click-thru rate	2.4%					
Email unsubscriptions	1					

Note: Our current software program for donor management is light on reporting and querying ability. These statistics will improve dramatically upon implementation of Salesforce's donor management application.

** An active donor is anyone who has given in 2017 or 2018.

*** A lapsed donor is anyone who hasn't given since 2016.



February Monthly Report Market and Facilities Manager

Linda Burris

<u>Good News</u> What's been going well? Has there been a client story that represents pro-	•	Began preparations to assume my new job. Thank you, Mary and Judy Dougherty for your help and advice. Both Community Cupboards are being used – Fishline's and the one at First Lutheran, whose congregation and neighbors are now keeping theirs stocked.
gress? Are there projects that are gaining momen- tum? Did we solve a problem with good re- sults?	•	Per Fire Dept. & City specs, ordered new address numbers for current building; worked with Advanced Rentals to restore parking lot path; researched our costs for recycling & made recommendation to order a 2 nd large bin; requested 2 nd quote for installation in the new building of the walk-in freezer/cooler; had both freezers hauled away – the Home Store walk-in and the Taco Time donated lemon.
<u>Hot Spots</u> What areas require more focus? Are you concerned about something? Do you need help in an area? Are there time-sensitive issues that need our attention?		Continued concerns about parking, both short- and long-term. Soon we'll have the added crunch of bringing the 2 Home Store vehicles to "live" at Fishline. Working with David to re-direct cameras for better coverage of Fishline vehicles and fire- wood. Does budget allow for addition of 1-2 more cameras? Suspected vandalism of vehi- cles, plus recent firewood pilfering both seem to justify additional surveillance. Working with Advanced Rentals to install temporary fencing around firewood rounds; a volunteer configured a temporary pallet-fence to protect the split wood.

Logistics and Procurement

Lucy Baker

Good News What's been going well? Has there been a client story that represents pro- gress? Are there projects that are gaining momen- tum? Did we solve a prob- lem with good results?	 Summer meal program seems to be gaining some traction. Figured out how to shut of the alarm on the safe when everything else failed- a small thing for most people but it was not apparent on how to do this at first. All Fire Extinguishers including home, thrift store were serviced and up to code. I finally have a volunteer to keep up with the monthly maintenance checks too. Next is to have AED on the premises we will also need monthly and yearly checks on this device. We also now have a spill kit for any chemical (or not) spills out in the parking lot. This has been an issue a few times. Ordered a complete sharps container and holder- we need our maintenance crew to install. Also ordered tongs to pick up hypodermic needles properly by the request of our maintenance crew and safety guru Tim M.
Hot Spots What areas require more focus? Are you concerned about something? Do you need help in an area? Are there time-sensitive issues that need our attention?	 Salesforce continues to move forward but there are still issues with receiving we are unable to access view easily, retrieve numbers like we can in Client card. Security cameras need to be adjusted so we can see the vehicles where they are now. Worked with David a little bit on this- have to coordinate a team to help with this task- Adding numbering to the buildings awaiting word on this from Linda. Mailbox numbering will be up next week. We plant to hopefully transition to the new address once these two addressing numbering our complete. Phones and Amazon music especially need some attention- I plan to look into this more and see what is really going on.



February	This month 2018	Prev Year comp	% Change	YTD 2018	YTD 2017	% Change
Undup. Household visits	121	150	-19.33	887	913	-2.85
Undup. Individual visits	276	357	-22.69	2134	2171	-1.7
Dup. Household visits	2180	2348	-7.16	4919	4998	-1.58
Dup. Individual visits	5186	5700	-9.02	12035	12129	78
New Client HH	28	54	-48.15	67	98	-31.63
Pounds Distributed	67548.2	59887.3	+113	147989	139034	+6.44
Indv/Drive Donations	7398.2	6902.8	+107	13646	13331	+2.36
Produce Donations	320	80	+300	565	306	+84
Rescue Total	48640	41311.2	+17	107972	102983	+4.84
Food Lifeline Total	1273	2300	-44%	3576	4045	-11.59
Northwest Harvest Total	5410.3	4192	+29%	11133	7274	+53.05
Commodities	1956	2961	-66	7100	5111	+38.92
Purchased Food	4233.48	2125.04	+199	6714	3853	+74.25
Food for Thought kids	77	70	+10	146	141	+3.55
Home Deliveries	18	25	-28%	31	55	-43.64
NPA Boxes	25	22	+13%	59	61	-3.28

Donations and Purchasing Dashboard



February Monthly Report Volunteer Programs

Natalie Vaughan-Wynn

<u>Good News</u> What's been going well? Has there been a client story that represents progress? Are there projects that are gaining momen- tum? Did we solve a problem with good results?	 Registration: we had 38 volunteers help with registration, including 4 Spanish speakers. Of our 38 volunteers, 5 were new to Fishline and plan to continue volunteering in another capacity. Phone system: Sandra, Lucy, David and I got some momentum with the new phone system and mapped out a draft of our phone tree Interns: our WWU intern, Jenna Caires, completed 120 hours with us and, because she was mostly dedicated to the HomeShare Program, helped bridge the transition between Marta and James. We also secured a new WWU intern who will be starting in March. Come to the Table: I heard positive feedback, both from volunteers in attendance and those who helped that evening. Evening Orientations and volunteer trainings: Two Wednesday evening volunteers have been instrumental in getting this underway. The result is that our youth volunteers go through the same training as our other volunteers.
Hot Spots What areas require more focus? Are you concerned about some- thing? Do you need help in an area? Are there time-sensitive issues that need our attention?	• Exit Interviews: I'm trying to figure out how to balance ensuring the confidentiality of the responses with using the information collected to improve our volunteers' experience. Any feedback would be appreciated. One thought I had is to provide an online survey that would then go directly to a board member rather than me.

	This month	Prev Year				
	2018	comp	% Change	YTD 2018	YTD 2017	% Change
Total Hours Volunteered	4022	3540	+14	8019	6536	+23
Active Volunteers (within last 3	271	264	+3	-	-	-
New Volunteers	17	12	+42	30	25	+20
Volunteers who have left	7	3	+133	12	7	+71
Community Service Hours Volun-	75	23	+226	168	36	+367
Stat Snapshot of the month	20	15	+33	-	-	-



Rae (Rodriguez) Copus

Good News What's been going well? Has there been a client story that represents progress? Are there projects that are gaining momentum? Did we solve a problem with good results?	 We may have found a house and an investor for a boarding home! Met with KMH to discuss more services, will likely start a Thursday Case Manager soon Meeting with PCHS about Behavioral Health Services on site
Hot Spots What areas require more focus? Are you concerned about something? Do you need help in an area? Are there time-sensitive issues that need our attention?	 Employment Providers – need a committee to work on the gap Senior Services – need a committee to work on the gap Will reach out to Westsound Treatment for recovery services/partnership

	This month 2018	Prev Year comp	% Change	YTD 2018	YTD 2017	% Change
Total requests for help	153	107	+42%	291	222	+31%
Number of requests approved	82	54	+51%	174	119	+46%
Number of requests denied	45	28	+60%	70	37	+89%
Number of client requests referred	26	25	+4%	47	66	-28%
Eviction Prevention/Mortgage	3400.00	1120.00	+203%	6117.00	2448.87	+149%
1 st month rent/deposit	550.00	0.00	-100%	832.00	0.00	0
Hotel/Shelter	0.00	0.00	0	450.00	0.00	0
Tent Site	0.00	0.00	0	0.00	0.00	0
Utilities	1048.63	415.20	+152%	2210.81	685.58	+222%
Special Services	191.50	1062.69	-812%	1017.25	1223.19	-17%
Shower/Laundry	0.00	0.00	0	0.00	0.00	0
Ferry Tickets	0.00	0.00	0	0.00	0.00	0
Gas/Propane	0.00	0.00	0	0.00	0.00	0
Number of clients in case manage- ment	5	8	-37%	5	8	-37%
Number of Birthday Fairy Visits	7	n/a	n/a	16	n/a	n/a
Number of Clothing Closet Visits	0	0	0	0	0	0



February Monthly Report
Client Advocate

Sandra Allen

Good News What's been going well? Has there been a client story that represents pro- gress? Are there projects that are gaining momen- tum? Did we solve a prob- lem with good results?	 Our new Front Desk Coordinator, Wendy, started at the end of February! Feedback from volunteers who helped with re-registration said the process went smoothly this year. Natalie also staffed Spanish speaking volunteers to help this year, which turned out to be a beneficial addition. Rental assistance request will now go to our Family Development Specialist, Ashley. We typically get two to four rental assistance requests per week. Ashley will do the assessment and collect the appropriate documentation. I will do the check requests. She is currently being trained on the process.
Hot Spots What areas require more focus? Are you concerned about something? Do you need help in an area? Are there time-sensitive issues that need our attention?	 My focus for March is to train Wendy at the front desk. A CSA training is scheduled for March 15, 2018 at 3 p.m. Client needs: sleeping bags, tents, and cell phones w/phone card.



February Monthly Report Second Season Thrift Shop

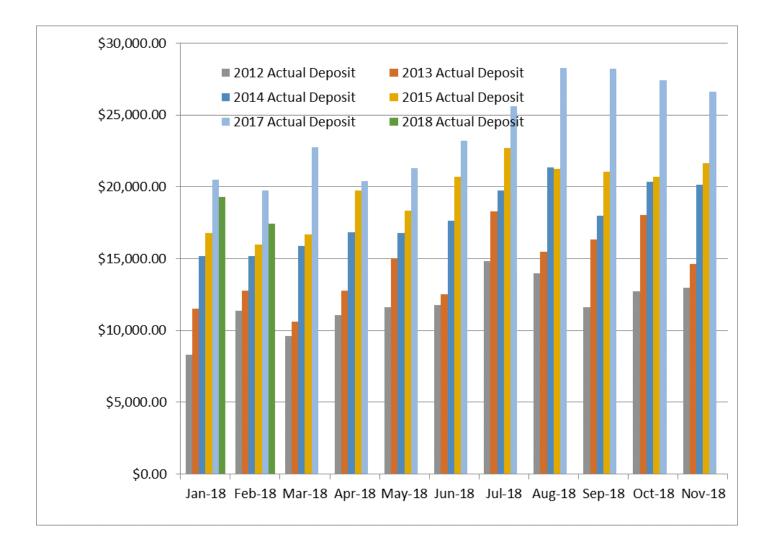
Jan Henson

<u>Good News</u> What's been going well? Has there been a client story that represents pro- gress? Are there projects that are gaining momen- tum? Did we solve a prob- lem with good results?	 MOVING DAY was Sunday, Feb 25, 2018. In an amazing 4-5 hours, the entire store was vacated and all inventory moved by personal vehicles and Fishline box truck into the new location at Poulsbo Village. The doors were locked on an empty shop by 1:30 p.m. As inventory was transported from the old location, volunteers at the new location unpacked boxes and placed clothing on racks. The unpack feat was accomplished by about 4 p.m. the same day. The following two days were spent organizing the sales floor, and a soft opening happened on Wednesday, Feb 28. That also went smoothly, with good sales on the first day open. Our new location with its new look has generated nothing but positive comments from the local community. The wider aisles; calming blue colors; increased inventory; plentiful parking; and ease of access make for a comfortable shopping experience. For the first time, pacela in wheelchairs or methors with strollers can onion chapter with us
Hot Spots What areas require more focus? Are you concerned about something? Do you need help in an area? Are there time-sensitive issues that need our attention?	 time, people in wheelchairs or mothers with strollers can enjoy shopping with us. OUTGOING (Goodwill) – After 1 week in our new location, it's very obvious that we'll need regular 7 day a week pickup for transporting items to Goodwill. It's also obvious that our OUTGOING area may need some corralling or innovative way to prevent bags and boxes from spilling into the passageway for incoming donations. Ideas welcome! The back work area is slowly taking shape. The intake and processing area of the thrift shop is the last part of moving reorganization to be addressed. Everything that didn't fit on the sales floor was dumped there. Meanwhile, donations are increasing and have to occupy that same space. The work flow is different; processes have changed; and working supplies can't seem to be located when needed. (Amidst all the confusion and delight with our new space, you'll also hear "we need more room! The shelves are full. ") Volunteer needs – We knew we'd need more people, and that need became obvious during our first week. Minimum staffing needs have more than doubled. Security – Request a surveillance system. Theft has already occurred and a working system may deter some of it. Eyes on the back door for incoming donations and possible dumping would also be beneficial. Speaker System – Request this for piping music and also communication between the cashier in the front and the work area in the back.



February Monthly Report Second Season Thrift Shop

Jan Henson





February Monthly Report Second Season Home Store

Felicia Kratzer

Good News What's been going well? Has there been a client story that rep- resents progress? Are there pro- jects that are gaining momentum? Did we solve a problem with good results?	 Sales are good Cleaning out storage areas Planning with Non Profits and Thrift Store
Hot Spots What areas require more focus? Are you concerned about some- thing? Do you need help in an area? Are there time-sensitive issues that need our attention?	 Donors have expressed their dismay over Home Store closing Customers are coming in each day hoping we have found a new building Working to keep morale high for the volunteer staff. Inventory is at an extreme low, donors have dropped off from the end of February to present.

January 2017: \$6,441.98/21 sales days=\$306.76 Daily Average February: \$3,730.33/20 sales days=\$186.52 Daily Average March: \$6,328.27/23 sales days = \$275.14 Daily Average April: \$5,753.92/22 sales days = \$261.54 Daily Average May: \$6,702.17/21 sales days= \$319.15 Daily Average June: \$6,354.61/22 sales days= \$288.85 Daily Average July: \$6,653.65/21 Sales days= \$316.84 Daily Average August: \$6,763.25/23 Sales days=\$294.05 Daily Average September: \$5,932.48/22 Sales days= \$269.66 Daily Average October: \$7,871.69/21 Sales days = \$374.84 Daily Average November: \$6951.56/20 Sales days = \$347.58 Daily Average December: \$4,723.14/20 Sales days = \$236.57 Daily Average January2018: \$6,253.34/21 Sales days=\$297.78 Daily Average