

Office Use Only

Procurement # _____

Catalog # _____



Fishline

Auction Event
Tax ID# Tax ID #33-1127990

Deadline:

__/__/__

IN KIND DONATION

DONATED ITEM NAME (Please print or type. One donation item per form, 35-character limit please.)

Example: 2 Tickets to Sleeping Beauty by the Pacific Northwest Ballet

This gift is to be anonymous (not published).

(Name as it should appear in any print materials)

Would you like information on becoming a sponsor for this event?

DONOR CONTACT INFORMATION (required)

Business Name

Last Name

First Name

Middle Initial

Title (Mr., Ms., Mrs., etc)

Mailing Address Check if new Check if this is a business address (not personal)

City

State

Zip

Email (required)

Phone(required)

(We will contact you if clarity is needed on donor listing, item, restrictions, etc.)

*at least one phone number is required

ITEM INFORMATION (required)

Item name & detailed description – will be referenced for print materials and online features* (Please use the back of this form if more room is needed.)

Check if restrictions apply (i.e. expiration date, blackout dates, etc. and list below)

Estimated Value of Donation:

\$ _____

Tangible Item

Space required to display item if over 12" x 12" _____

Certificate Item

Donor to provide display

Auction Office to provide display

Donor to provide certificate

Certificate to be created by Auction Office

Item/Certificate delivered now? Yes No

If no, delivery date _____

is (please check one): To be delivered or mailed

To be picked up

Included with form

*if you have a business logo you would like used for printed & online features, please email it to: communications@fishlinehelps.org (we will do our best to include)

SIGNATURE (required)

Signature

Date